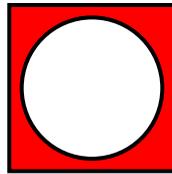




# Vivek High School

Round Square  
International Exchange Programme  
for Incoming Students

**ROUND**



**SQUARE**



***Vivek High School***  
***International Exchange Programme***  
***Incoming Student Exchange Information***

Vivek High School was founded in 1984 in the "City Beautiful", Chandigarh situated in the foothills of the Shivalik Range in North India. It is located nearly 250kms. north of New Delhi. It is a co-educational school in parting holistic education to children from Nursery to grade XII as per the Central Board of Secondary Education (CBSE), New Delhi.

**PHILOSOPHY AND ETHOS OF THE SCHOOL**

The early years of the child's school life are of utmost significance. These are formative years and the foundation of his/her future. Besides introducing and teaching, Reading, Writing and Arithmetic, our aims are to develop in our children a love and interest for learning, a healthy curiosity and a love of books, correct study habits and to instill in them an understanding and appreciation of the beauty in art, literature, human relationships and moral values, producing a whole and a balanced human being. We guide children to face a changing, tougher world, and aim to produce good, happy, healthy, well adjusted, morally sound children. Special care is taken to inculcate discipline so that it becomes a child's way of life. We also develop in the child, the cultural ethos of our Country - Specialized instruction in advanced subjects is given to the students by experienced and qualified teaching faculty.

The entire curriculum of Vivek High reflects its philosophy and ethos. The accent is on the improvement and not only the achievement of set standards. The various activities in the school encourage an all-round development of traits, which would stand the students in good stead in later life, irrespective of whichever profession they choose. In the words of the Principal, " The world is a mix of rainbows and dark clouds, of opportunities and pitfalls, of streaks of silver in grey areas and a host of other permutations and combinations. If every child has imbibed the essence of 'Vivek' he goes forth, into the wide world, confident with the knowledge that when choices are laid before him, he will make the correct one"

## SCHOOL CODE OF CONDUCT

Every student in Vivek High School is expected to abide by a single guiding principle to facilitate the school community to work in a secure and happy environment, which will assist the pupils to realise their potential.

WE SHOULD ACT WITH CONSIDERATION AND COURTESY TO OTHERS AT ALL TIMES.

Accepting this principle means that :

- We will listen and try to understand other people's points of view.
- We will make it as easy as possible for pupils to learn and teachers to teach. This means being punctual, having everything we need for our lessons, following instructions, working hard and ensuring that classes are held in an orderly fashion.
- We will move in an orderly manner about the school, so as to maintain a healthy, safe and pleasant environment.
- We will speak politely and without offensive language to everyone and try to remain calm even when we feel angry and misunderstood.
- We will remain silent in class and await permission to express a point of view.
- We will keep the school clean and tidy, so that visitors feel welcome and we feel proud. This means putting all litter in bins, keeping walls and furniture clean and undamaged and taking care of all displays.
- We have the right to freedom from bullying and responsibility not to bully. This means we should try to include in conversation and games people who are new to the school or who seem lonely. We will not call people names or poke fun at them in a way which makes them feel humiliated. We will be alert to see that bullying is not encouraged and under no circumstances partake in it.
- We will always be dressed correctly and smartly in our school uniform.
- We will remember that the school's reputation depends on the way we behave.

## PAYMENT OF BOND

As part of your exchange you are required to pay a total equivalent of 500 USD to the host school. This covers the cost of excursions, camps stationary, any incidental medical treatment etc. The balance amount is refunded by the school Account office at the end of the exchange period. The amount maybe paid in cash on arrival or it can be electronically transferred to the school bank account .

Bank Name: HDFC Bank Ltd., SCO 178, Sector 38-C, Chandigarh (INDIA)

A/c Name & No - Vivek High School, 1354145000028

Swift code - INBB.

Remittance can be made by reference to website of the bank:

[www.hdfcbank.com](http://www.hdfcbank.com)

The parents of the exchange students are required to sign an Indemnity Bond and return it to Vivek High prior to the arrival of their child. The form will be mailed to the parents by us.

## EXCHANGE TERM

The ideal term period for an incoming exchange students is 1st October to 30 November. The weather is cooler (ranging a form 26<sup>o</sup>c to 28<sup>o</sup>c), the Founder's week celebrations are on, an adventure camp in the hills, is organized and it is also a time of important colourful Indian festivals like Dusshera and Diwali. Besides academics, the exchange students are able to take part in varied school activities ranging from music, photography, drama, dance, eco club initiatives, fund raising, waste paper recycling. Sports like soccer, cricket, basketball and athletic events will also be offered.

## LIST OF THINGS TO CARRY AND TO DO ON ARRIVAL

1. Your summer school uniform (if any) to address the school assembly
2. Interview with the School Principal / School RS Rep.
3. Hat/cap and sunblock/sunscreen lotion.
4. Toiletries.
5. Swimming costumes.
6. Casual clothes - jeans, t-shirts, tracksuit.
7. Sports shoes.

8. Alarm clock & small torch, medicine in original packing (if any) that you are used to taking with the doctor prescription.
9. A wind-cheater / light jacket.
10. A warm jacket if staying on till December.
11. Contact numbers of your school, parents and host school and host family.

#### EXPECTATIONS

- Since the RS Rep is the mentor and guide of the exchange student, frequent interaction will be useful.
- The incoming students should abide by the school code of conduct at all times.
- The culture and lifestyle of the host family must be respected. You are expected to participate in all family functions and special occasions. It will enrich your experience and help you to merge happily with the people around you.
- In India respect for elders is expected of young people.
- To cope with the new culture and environment it is recommended that you read about the country and the city where your exchange school is located.
- You should take up opportunities offered to you during your stay and be involved in as many activities as possible, this includes compulsory community service and Round Square fund raising initiatives.
- Alcohol and smoking is strictly prohibited.
- You will need to inform and seek permission of the RSRep to attend parties or go for an outing. During all such outings, the student who is your host will accompany you or it could be a designated staff member.
- You are expected to take care of your money and valuables. It is recommended that you carry minimal amount of cash. Credit card withdrawals or use of travellers cheques is a good idea. Parents must also provide pocket money to the child.

- Punctuality and regularity in school attendance is necessary. Any absence from school needs to be informed to the Rep or the school authorities.
- You will wear the Vivek High school uniform throughout your stay .It can be purchased on arrival. The host family will help.

#### HOUSES

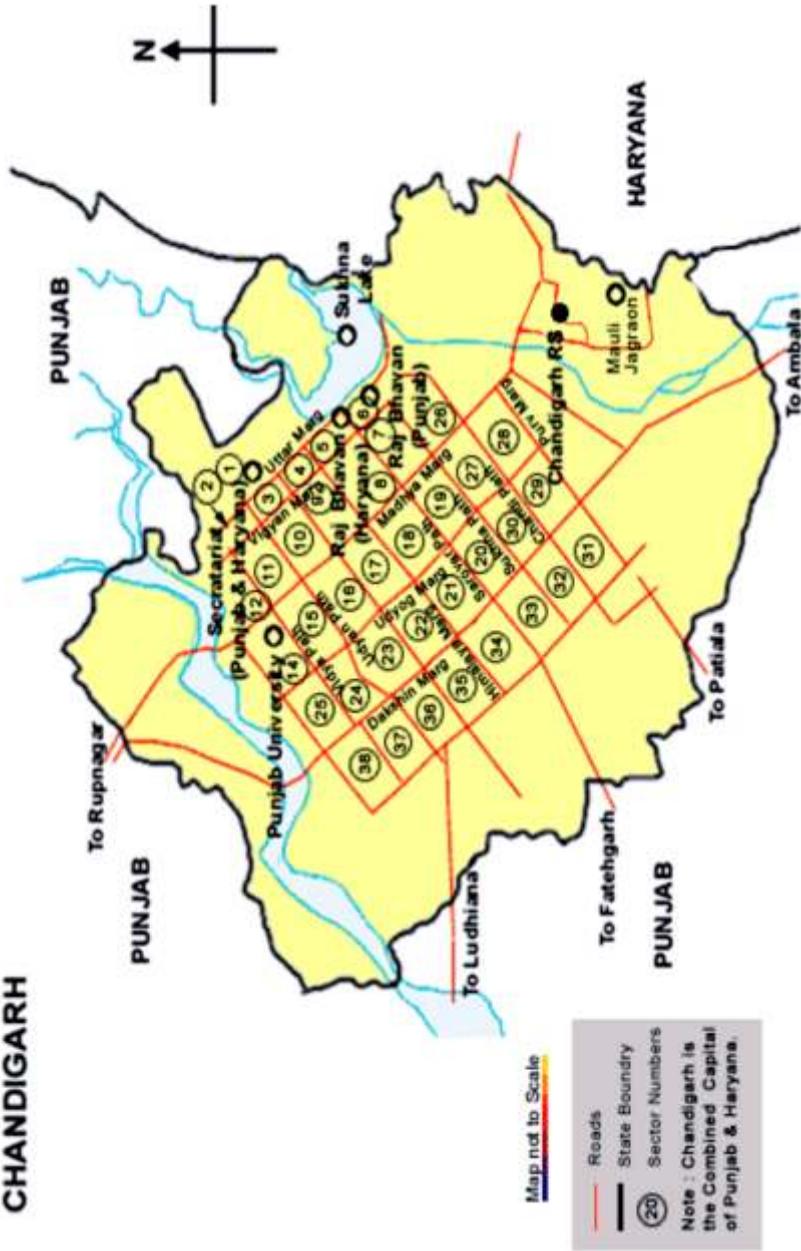
The students of the school are divided into four houses - Vikramshila, Gandhara, Taxila and Nalanda (named after great seats of learning in Ancient India). The different House activities based on sports, debates, declamations and other competitions are coordinated by the student leaders i.e. House Captain, Vice Captain and House Prefect. You will be allotted the House of your host student. It will be a good idea to participate in as many house activities as you can.

#### ACCOMMODATION

Since Vivek High School is a day school all exchange students live with the host family of a student and will be cared for, by them. They will receive you at the airport and see you off. The host family will take care of all boarding and lodging costs including all family outings. The exchange students must be in regular touch with their host family prior to arrival. The school bus or the private car of the host family will be the mode of transport to come to school. You are advised not to use local taxis, rickshaws etc at any time.



# CHANDIGARH



## Our School Song

Together unafraid  
Over land, in the air, on the sea.  
Together let us work hand in hand at Vivek,  
And ring the bells of victory.  
Together unafraid  
For a hundred nights,  
A hundred days,  
Together let us go where Vivek's flag flies.  
And friendship's banner raise,  
Together unafraid,  
With Knowledge and Integrity,  
Our motto at Vivek,  
Onwards to the goal we will always march  
With Faith and Hope and Cheer,  
Together unafraid

