

VIVEK HIGH SCHOOL, SECTOR 38-B, CHANDIGARH
ADMISSION FORMALITIES FOR NEW ADMISSIONS

NURSERY

SESSION 2018-19

1. Admission charges to be paid from January 04, 2018 till January 12, 2018 between 12.30 p.m to 3.00 p.m. in the Accounts Office of the School, **failing which the seat of your child will automatically stand forfeited and will be offered to other applicants.**
2. **Please bring the original Birth Certificate, and the Aadhar card of your ward along with a Photostat copy of the same duly notarized or attested by Gazetted officer**

Please note: (BIRTH CERTIFICATE issued by the Municipality/ or from the office of the Births and Death will be accepted only)

CERTIFICATE FROM HOSPITALS WILL NOT BE ACCEPTED

3. 3 Passport size photographs of your ward and Blood Group Report from a registered medical practioner.
4. Photocopy of Aadhar Card duly attested.
5. Indemnity Bond typed on Rs.20/- Stamp Paper to be NOTARIZED. (Please refer to the prospectus)
6. Fees to be paid by only **Local Cheque or Bank Draft** payable at Chandigarh in **favour of the Principal, Vivek High School, Chandigarh.** The payment can also be made via Debit/Credit cards.

NO CASH WILL BE ACCEPTED

7. Parents can deposit the School Fee for the whole Academic Year.
8. Fee/ Academic charges once paid will not be refunded.

Dated: 03 January, 2018

Ms. Renu Puri
(Principal)

**WELCOME TO VIVEK HIGH SCHOOL,
SECTOR 38-B, CHANDIGARH**

**FEE STRUCTURE
NEW ADMISSION
NURSERY
SESSION 2018-19**

FEE STRUCTURE

ADMINISTRATIVE /ADMISSION CHARGES	Rs. 30,000.00
CONSOLIDATED QUARTERLY FEE	Rs. 24,000.00
TOTAL FEE PAYABLE AT THE TIME OF ADMISSION	Rs. 54,000.00

(Rupees Fifty Four Thousand Only)

- 1. All Fees are to be paid by Account Payee Local Cheque or Bank Draft in favour of “Principal, Vivek High School, Chandigarh” at Vivek High School, Accounts Office. The payment can also be made via Debit/Credit cards.**
- 2. Please mention your contact number and the name and class of your ward on the reverse of the cheque.**
- 3. Administrative/ Admission Charges are Non-refundable.**
- 4. Parents can deposit the School Fee for the whole Academic Year.**
- 5. No CASH will be accepted.**
- 6. This is the proposed fee structure for 2018-19. However, this may be increased during the year for reasons of any legal instructions or increases beyond our control.**

Note:- ALL ADMISSION FORMALITIES MUST BE COMPLETED FROM JANUARY 04, 2018 TILL JANUARY 12, 2018 FAILING WHICH THE SEAT OF YOUR CHILD WILL AUTOMATICALLY STAND FORFEITED

TIMINGS: - 12.30 PM- 3.00 PM

Dated: 03 January, 2018

**Ms. Renu Puri
(Principal)**

IMPORTANT INSTRUCTIONS FOR WITHDRAWAL

SESSION 2018- 2019

WITHDRAWAL: Notice of withdrawal should be given in writing, one month in advance of the next quarter or else the fee for the following quarter will be charged. Such a request / notice should be given by the parent/ guardian.

1st Quarter: April to June

2nd Quarter: July to September

3rd Quarter: October to December

4th Quarter: January to March

Dated: 03 January, 2018

**Ms . Renu Puri
(Principal)**

